

Guide to Hospitalization



OSAKA METROPOLITAN UNIVERSITY HOSPITAL

Please be sure to bring this booklet on the day of admission.

**To patients to
be hospitalized
and their
families**

Philosophy of Osaka Metropolitan University Hospital

Based on the Faculty of Medicine's founding spirit "Wisdom, humanity, and courage,"

- 1 We will provide high-quality healthcare that contributes to local residents' health**
- 2 We will nurture spiritually rich and trustworthy medical professionals; and**
- 3 We will make continuous, untiring efforts to further advance healthcare.**

Our Basic Policy

- We provide patient-oriented safe and high-quality medical care.
- We contribute to the improvement of local medical care.
- We promote health and preventive medicine.
- We provide the latest advanced medical care.
- We develop skilled healthcare professionals with a wonderful personality.
- We develop new diagnostics, therapeutics, and preventive medicine.
- We promote high-quality research of a wide variety.

Patients' Rights

- Patients have the right to receive safe and high-quality medical care.
- Patients have the right to select treatment based on their free will.
- Patients have the right to be provided with adequate explanation and information.
- When patients request a second opinion, they have the right to receive a referral.
- Patients have the right to receive medical care respectful of human dignity.
- Patients have the right to have their personal information and privacy protected concerning medical care.
- Patients have the right to receive health education.

Patients' Responsibilities

- Accurately provide necessary information, including your disease condition.
- Be proactive about the treatment policy that has been discussed and agreed upon.
- Observe hospital rules and instructions.
(Verbal abuse, violence, and/or harassment may be reported to the police.)
- Pay your medical expenses in a proper and timely manner.

Children's Rights

- Children and parents have the right to be informed about disease and treatment in a manner appropriate to age and understanding and to participate in all decisions.
- Children have the right to be protected from unnecessary medical treatment and investigation.
- Children have the right to have their parents or parental substitute with them at all times.
- Children have the right to have opportunities for play, recreation and education suited to their age and condition.
- Children have the right to be treated with tact and understanding, and their privacy shall be respected at all times.





Roles of Osaka Metropolitan University Hospital

Advanced Treatment Hospital

Our hospital has been approved as an advanced treatment hospital under the Medical Care Act, with the latest advanced medical functions by specialty.

Teaching hospital

Aiming to develop skilled physicians, nurses, paramedics, and other healthcare professionals, thereby contributing to society, we conduct training of physicians, dentists, nurses, and nurse aides, as well as training of medical and nursing students, under the supervision of mentoring physicians and nursing staff.

Request for Understanding and Cooperation in Transfer and Discharge

Because our hospital is engaged in the latest advanced medical care, including acute care, transfer to another hospital or care at home becomes necessary after the patient's condition has stabilized and treatment at our hospital is completed. We provide support to ensure efficient transfer or discharge.

* We request your understanding and cooperation based on these missions.

Personal Information

Notification concerning the protection of patients' personal information

- At our hospital, we handle patients' personal information with utmost care to provide safe medical care so that patients can receive treatment with peace of mind.
- For patient identification, the patient's name is indicated on the hospital room nameplate, medicine envelopes, IV bags, test sample containers, etc.
- In principle, we do not accept inquiries by phone concerning patients.
- The patient's name is indicated at the entrance of the hospital room. Notify us if you have any inconvenience.

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1 Preparation and Procedure before Hospitalization



Scheduling of the date of admission

- You will be notified of your date of admission by the clinical department as soon as it is fixed.
- If you have any question concerning the date of admission, contact the clinical department.
- Please note in advance that a question concerning the date of admission may not be immediately answered due to necessity for confirmation with the physician.

Procedure on the day of admission

- On the day of admission, prepare the documents specified below by the indicated time (9:00 am to 10:30 am) and follow the procedure for admission at Hospitalization Reception Counter 20 or 21 on the 1st floor. (Please take a hospitalization number (pink file) on the right side of counter 21 and wait.)
- The procedure on the 1st floor is not necessary if you are to be admitted into a special room. Please directly come to the reception desk on the 18th floor.
- After hours, at night, or on holidays, follow the procedure at the Out-of-hours Reception on the 1st floor basement level.

Documents to be brought

(1) Application for Hospitalization (attached) (with a seal affixed)	(5) Other certificates of medical benefits (only if applicable)
(2) Registration Card (Patient ID card)	(6) Consent Form for Entry to Rooms with a Room Charge Difference (only in the case of admission into a private room, etc.)
(3) Health insurance card	(7) Certificate of discharge within three months from the scheduled date of admission (for hospitalization at another hospital)
(4) Eligibility Certificate for Ceiling-Amount Application (for high-cost medical care benefit), etc.	

(Note 1) The Application for Hospitalization (1) must be pre-filled with necessary information using a black or blue ball-point pen after carefully reading through the precautions. During hospitalization, your seal may become necessary when you fill out a consent form for examination, surgery, etc.

(Note 2) If the presentation of the health insurance card (3) is delayed, you will self-pay the entire cost until it is presented. If the certificates (4) (5) are not presented in advance, you will pay the cost at a normal self-pay rate. Be sure to present the certificates in advance if you have them.

(Note 3) In the case of emergency hospitalization, follow the procedure as soon as necessary documents are collected.

Co-signer

- **The co-signer should be an adult of a different household who has an independent livelihood. (A family member living with the patient may become a consignor if he or she has an independent livelihood.)**
- Please note in advance that your contact information and that of your co-signer provided in the Application for Hospitalization may be used if services related to hospitalized medical care are hindered or the payment of expenses related to hospitalization is delayed.

(* Be sure to affix a seal using a red ink pad. If the co-signer has the same family name as the patient, use a seal with a different impression.)

The co-signer must fill and affix a seal to the co-signer field in person.



Hospital rooms

- A standard hospital room is for four to six patients. (Requests for window side or corridor side are not accepted.)
Each bed (excluding beds in the 6th floor east ward) is equipped with a bedside table (including a simple drawer safe, a TV set, and a refrigerator) and a locker.
(* A rental Blu-ray/DVD player is available. Use prepaid cards for a TV set and a refrigerator.)
- Indicate if you would like a private room or a semi-private room at the time of request for hospitalization. (A requested room may not be available depending on your planned treatment or date of surgery.) Payment of the difference is required for the use of these rooms.
For more details, see "Charges for paid private rooms" (page 12).
- Be sure to submit a consent form required for admission into a private room.
- No private room fee will be charged in the case of admission considered necessary by the hospital due to therapeutic, infection control, or other ward management reasons.
- Patients have no Internet access in general rooms or semi-private rooms.
- Patients of the Department of Neuropsychiatry may be admitted in a general ward based on the decision of the doctor in charge in the case of treatment for a physical disease.
- We are an acute-care hospital, and inpatients may be transferred to another room or ward during hospitalization so that we can accept as many patients as possible.
- Some rooms are equipped with a security monitor. Prior consent is obtained for the use of a security monitor.

For patients undergoing surgery

- Prepare yourself in accordance with instructions provided in the clinical department. Please note that surgery may be postponed for reasons as indicated below.
- Be sure to remove all accessories, hairpieces, hair extensions, fake nails, eyelash extensions, and false eyelashes, as well as all nail polish (including decorative fake nails) off your fingers and toes. (Consult us if you cannot remove any items.)
- In principle, surgery under general anesthesia or spinal anesthesia is postponed until two weeks after receiving an inactivated vaccine (for influenza, etc.) and four weeks after receiving a live vaccine (for rubella, etc.). Be sure to notify your doctor before hospitalization if applicable.
- Oral medicines
Some oral medicines require assessment by the doctor on whether to interrupt or continue the medicine.
Without appropriate prior management, surgery may be postponed.
Notify the doctor of the medicines that you are taking as soon as surgery is scheduled.
Present information you have concerning the medicines, such as your drug history handbook and medicine information sheets.
Medicines that require check on administration status before hospitalization
 - Blood thinners and medicines to improve blood flow
(Such as anticoagulants, antiplatelets, medicines to improve peripheral circulation, and dyslipidemia medicines)
 - Oral contraceptives (low-dose pills)
 - Some hormone preparations, osteoporosis medicines, etc.
- If you are taking supplements or health food, be sure to notify your doctor in advance.
- The hospital may record images of medical care for the purpose of education and research or in order to ensure the safety of the medical care.

Dental and oral care before treatment

- For patients undergoing surgery or chemotherapy under general anesthesia
 - Before hospitalization, consult a dental clinic for dental scaling and checkup and treatment of gingivitis, periodontitis, and loose teeth.
 - Surgery under general anesthesia requires intratracheal intubation for ventilation. This process may result in broken teeth or loosened teeth due to tooth grinding, etc.
 - If you undergo surgery under general anesthesia with an unclean mouth, oral filth will spread to the trachea and the lungs, making you prone to postoperative pneumonia.
 - Chemotherapy with anticancer drugs or biologics has adverse reactions on the teeth and the gums. By identifying and treating oral abnormalities in advance, you can safely undergo chemotherapy.

2 Consultation Desk



Our hospital has a Patient Advocacy Center to support patients in resolving concerns and problems in medical care, such as problems concerning medical care systems, medical care cost, rehabilitation, and treatment, and to provide cancer-related counseling service and information, etc. Please feel free to consult us. You will not be exposed to any disadvantageous treatment because of consultation. Relevant staff will provide consultation service depending on your concern. (A counseling room protecting privacy is also available.)

Patient Advocacy Center (1st floor)		
General Information	8:30 am to 4: 45 pm	
Consultation desk 1	9:00 am to 4: 45 pm	<p>Consultation concerning questions about disease, daily living, and concerns about hospitalization</p> <p>1. Consultation concerning medical care</p> <ul style="list-style-type: none"> Clinical department Care at home Second opinion Cancer (Cancer Counseling Center) Liver disease (Hepatic Disease Counseling Center) Dementia (Dementia Center) Hematopoietic stem cell transplantation (Hematopoietic Stem Cell Transplantation Counseling Center) Patient-requested care system Work and treat <p>2. Consultation concerning medical safety</p>
Consultation desk 2	9:00 am to 4: 45 pm	<p>Consultation concerning medical care systems, medical care cost, welfare and long-term care services, etc.</p> <p>1. Consultation concerning systems and costs</p>

(Excluding hospital holidays)

Please consult us before hospitalization.

Hospitalization cost may incur a substantial economic burden.

In the case of treatment for a refractory disease or surgery aimed at the recovery of physical function, a public subsidy may be available on medical care cost.

It is recommended to consult us as early as possible because, even if a subsidy is applicable, the application procedure may take time or the subsidy may not be applied until the day of application or the day of acceptance.

Consultation service is also available for concerns about living, work, and school due to hospitalization, as well as care plans, the living environment, and rehabilitation after discharge.

3

Items to Prepare



Daily items to prepare

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Sleepwear/pajamas <input type="checkbox"/> Underwear <input type="checkbox"/> Toiletries (toothpaste and toothbrush) <input type="checkbox"/> Soap <input type="checkbox"/> Shampoo <input type="checkbox"/> Brush/comb <input type="checkbox"/> Towel <input type="checkbox"/> Bath towel <input type="checkbox"/> Facial tissues <input type="checkbox"/> Shoes or other footwear covering heels (for fall prevention) (see page 6) <input type="checkbox"/> Cases of dentures, glasses, etc. <input type="checkbox"/> Chopsticks | <ul style="list-style-type: none"> <input type="checkbox"/> Spoon <input type="checkbox"/> Cup with a handle
(Do not bring glass, ceramic, or other fragile items.) <input type="checkbox"/> Feeding cup (if you are undergoing surgery) <input type="checkbox"/> Water bottle (if necessary) <input type="checkbox"/> Medicines that you are taking and information sheets (see page 5)
(Bring your drug history handbook, information sheets, or other documents indicating medicine names.) <input type="checkbox"/> Earphones
(For watching TV; can be purchased at a store in the hospital) <input type="checkbox"/> A clock or a watch <input type="checkbox"/> Guide to Hospitalization (this booklet) <input type="checkbox"/> Writing tools <input type="checkbox"/> Surgical masks (of non-woven fabric) <input type="checkbox"/> Other daily necessities |
|---|--|



* You do not have to bring a trash can because each bed is equipped with one.

* Our hospital offers a paid rental service for hospital gowns, towels, etc. to relieve patients and their families of the burden caused by the preparation of necessary items and doing the laundry. You can apply for the rental service of daily necessities during hospitalization at the reception desk beside the escalator on the 1st floor.

[Inquiry by phone]

Customer Support Center, AMENITY Co., Ltd.: 0120-918-859 (service hours: 9:30 am to 5:00 pm, closed on weekends and public holidays)

Prohibited items

- Refrain from using electric appliances in a hospital room.
The use of a refrigerator and TV set is limited to those installed in the room. (A prepaid TV card is required for use.)
- Fresh flowers (declined for infection prevention)
- Pets and other animals

Precautions

- Because storage space is limited, bring in only minimal baggage.
- Refrain from using an unfoldable suitcase or trolley bag because there is no space to store them.
- Please be sure to bring the Guide to Hospitalization (this booklet) on the day of admission.
- You are free to use a tea server installed in the ward.
- A surgery gown to be used for surgery can be rented for 300 yen (tax included) from the ward (with some exceptions) at your request by submitting a consent form. If you would like one, make a request in your ward.

Requests concerning medicines to be brought

- At our hospital, a pharmacist checks the regimen of **medicines that are brought in by patients for taking** in order to ensure efficient drug therapy. Bring medicines in envelopes issued by the pharmacy, etc. In principle, medicines brought in by a patient are not used during hospitalization, except when considered necessary by the doctor in charge.

Prepare and bring medicines (oral medicines, usual eye drops, ointments, patches, other external medicines, insulin, and other self-injection solutions), observing the instructions below.

(1) Bring medicines in their press-through sheets without cutting them apart.

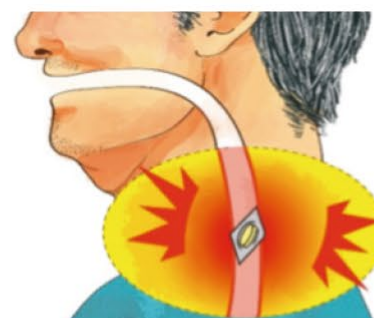
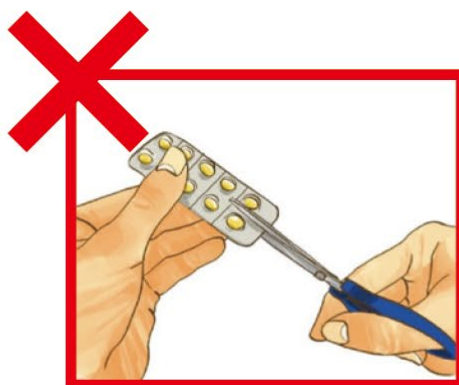
- (2) Be sure to bring **a drug history handbook** or **information sheets of medicines that you are taking if you have them.**
(Your cooperation is requested for the efficient check of accurate information concerning your medicines.)



- At our hospital, we are taking measures to prevent the accidental ingestion of a medicine press-through sheet.**

Press out medicines to take **without cutting apart the press-through sheets into doses.**

Taking a medicine without pressing out of the press-through sheet will damage and perforate your throat, esophagus, and gastrointestinal tract!



Footwear to use during your hospital stay

✓ How to select footwear for hospitalization — No slippers!

During hospitalization, the living environment substantially differs from your comfortable home. Everyone becomes prone to falling because

- Physical strength and motility decreases,
- Muscle strength decreases due to rest (even after lying down for one day),
- Difficulty in moving due to IV lines and intubation, and
- Staggering may be caused by certain medicines, among other reasons.

Falls **may result in fracture, intracranial hemorrhage, etc., with a possible need for surgery or prolonged hospitalization.**

Slippers, sandals, and other footwear not covering your heels do not stabilize your ankle when you walk. These types of footwear tend to cause you to lose balance and stability, **with four or five times as high a risk of falling.**



Appropriate footwear during hospitalization

- Comfortable shoes or other footwear covering heels
- Fall prevention shoes are available at the store in our hospital.

Even in shoes with covered heels

Stepping on the back of your shoes is as hazardous as using slippers and sandals.

During hospitalization, put on shoes or other footwear covering your heels to ensure a safe hospital life.

4 Hospital Life



Medical care

- A different doctor may be in charge of you in the ward from the doctor in charge in the outpatient unit.
- Receive explanations concerning your disease, examinations, and procedures from the doctor and nursing staff.
- If you have any problems or requests, consult the doctor or nursing staff.

Meals



- Meals during hospitalization are served by the hospital. The meal fee is 460 yen per meal. (This does not apply to self-paid hospitalization for delivery, etc. or to households exempt from municipal tax.)
- For patients categorized for regular diet A, a selectable menu is available for lunch and dinner from Wednesday through Friday. If you would like a selectable menu, fill out the specified form with necessary information and select from the menu posted in the ward.

*** If you have an allergic or adverse reaction to food or medicine, notify our staff.**

Please note in advance that requests based on likes and dislikes are not accepted.

Rhythm of hospital life



Wake up 6:00 am	If you wake up before 6:00 am, please be quiet in order not to annoy other patients.
Morning tests	Blood sampling and urinalysis will be performed for pre-informed patients.
Weighing	You will be weighed periodically.
Meals 	Breakfast around 8:00 am, lunch after 12:00 pm, and dinner after 6:00 pm; the hours may vary depending on the serving progress. Meals are served as part of treatment in accordance with the patient's condition. Meals may not be served or delayed for patients undergoing surgery or examination. Such patients will be notified in advance. Return the tray after removing your personal chopsticks, spoon, fork, etc. You are free to use a toaster oven installed in the restaurant of each ward. If you have questions or concerns about meals, feel free to ask us.
Medicines	During hospitalization, take medicines instructed by the doctor. Consult the doctor if you need other medicines. 
Bath/shower	Take a bath/shower with the permission of the doctor, observing the ward rules and hours of bathing.
Bedding	Use a hospital bed and bedding during attendance. (Refrain from bringing in bedding.)
Family attendance	No family attendance is required during hospitalization because nursing staff take care of patients. A patient's family member may stay in the hospital room if requested by the family and approved by the doctor in charge. (A request may not be accepted depending on the spread of infection.)
Bedtime 10:00 pm	After 10:00 pm at night, turn off the TV and radio and rest calmly. After lights out, nursing staff do periodic rounds of hospital rooms. Use the nurse call button to notify us of physical changes or other requirements even at night. * Lights out at 9:00 pm in the pediatric medical center.

5 Hospital Instructions



Attachment of a wristband and identification by the full name

- At our hospital, a wristband is attached to each inpatient for the prevention of a wrong-patient error. A barcode on the wristband is read to ensure correct blood sampling, injection, etc.
- Patients are identified based on their full names. When asked by our staff, please cooperate in identification by using your full name.

Precautions and requests for fall prevention

We maintain a care environment for preventing falls. During hospitalization, patients may unexpectedly fall down or fall from the bed due to environmental changes, decreased muscle strength resulting from less exercise, medication, and other reasons. To ensure a safe hospital life, we request your and your family's cooperation in our fall prevention measures.

- Nursing staff attend a patient who needs assistance in movement to the toilet, etc. Even though you usually do not need assistance for movement, do not hesitate to press the nurse call button if you feel uncertain about movement.
- Prepare comfortable sneakers or other footwear covering the heels that does not easily slip or come off (see page 6).
- If you fall down or fall off your bed, or if you witness a fall, immediately notify us.
- After admission, please watch the DVD and read the written explanation for detailed precautions concerning fall prevention.

Infection prevention

We take various measures to prevent hospital infection. Because some inpatients have compromised immunity, other patients and their families must also be mindful of infection prevention. Hand antiseptics is especially important. Perform hand antiseptics not only before meals and after going to the toilet but also when entering into or exiting from the hospital room.

- Please cooperate in putting on a surgical mask (of non-woven fabric) in the hospital.
- A patient carrying or infected by a microbe with the risk of infection (such as a bacterium or virus) may be requested to cooperate in the following.
 - Thorough hand antiseptics, movement restrictions in the hospital, handling of the laundry, etc.
 - Late order of examination by the doctor
 - Admission in a private room
- If infection arises, a patient may be requested to move from a private room to a multiple occupancy room.
- COVID-19
 - A PCR test is performed at admission.



Visit to another hospital during hospitalization

- Be sure to notify us before you visit another hospital during hospitalization at our hospital.
- Be sure to consult your doctor and report to us by the day before visiting another hospital.
- We will prepare documents to be submitted to the hospital. Please be sure to take them to the hospital.
- If any medicines are prescribed, be sure to submit them to your doctor.
- The same applies to a visit to another hospital while going out or staying out. Please note that the calculation of hospitalization fees charged to the patient may be changed.
- Unless requested by the patient, the full amount may be billed to the patient without insurance coverage.
- Ask our staff about any unclear points.

6 Hospital Rules



- Please provide us with accurate information concerning your present mental and physical health condition, as well as other necessary matters.
- Receive, understand, and consent to explanations concerning examination, treatment, and other procedures before undergoing them.
- If there is any change to your condition or a problem during treatment, please promptly notify us.
- Do not take hospital equipment (such as IV stands, wheelchairs, walkers, etc.) out of the hospital.
- In the event of an earthquake, fire, or other emergency situation, follow guidance by physicians, nursing staff, and other hospital staff.
- **To prevent accidents, it is prohibited to stay out without permission or to conduct acts that annoy others or disrupt order in the hospital (such as smoking, drinking alcohol or non-alcoholic beverages, gambling, verbal abuse, violence, sexual harassment, or unlawful acts). A patient who conducts any of these acts may be forcibly discharged.**
- Pay any medical care bill by the due date.
- Please understand that physical restraint may be performed at our hospital depending on the patient's condition while considering the safety of the patient.
- Please cooperate in trash separation measures in the hospital.
- Everyone should observe good manners in the use of shared space.
- Hospital staff do not transfer calls to patients, except in emergency situations.
- If any blades, scissors, cutters, or other hazardous materials are brought in, hospital staff may temporarily keep and manage them.
- Do not put on makeup, eyelash extensions, false eyelashes, nail polish (fingers or toes), or decorative fake nails because these may cause inconvenience in treatment.
- If you use dentures or glasses, bring a storage case and manage them by yourself.
- **We graciously decline gratuity and gifts to physicians, nursing staff, and hospital staff.**
- If you come to the hospital for admission by bicycle, the bicycle may be removed due to abandonment. In the case of urgent hospitalization, please notify the disaster control center on the 1st floor basement level.

Use of mobile phones

- Observe the area zoning (as indicated by the stickers below) and the instructions of hospital staff to avoid annoying other patients in the use of mobile phones and smartphones (voice calls, texting, etc.) in the hospital. Set your phone to silent mode and refrain from voice calls in the room. Healthcare professionals use medical PHS with a weak signal to ensure rapid communication. We appreciate your understanding and cooperation.
- Pay phones are installed in each ward. Please use a pay phone as silently as possible.
 - * Pay phones only accept 10-yen and 100-yen coins. * Calling cards are accepted.
 - * You cannot call a phone that rejects anonymous calls. Ask the other person to cancel the rejection of anonymous calls.

Voice call area (green)



Text only area (yellow)



Power off area (red)



Taking photos or recording in the hospital

- In consideration of the privacy of patients and staff, we prohibit taking photos/videos or recording in our hospital using cameras, camcorders, mobile phones, etc. without our permission.

No smoking on hospital premises

- **Smoking (including e-cigarettes) is not allowed anywhere on the hospital premises.** We appreciate your cooperation.



Going out and staying out

- Permission by the doctor in charge is required for going out or staying out. Consult your doctor or nursing staff by the day before the requested date.
- Follow the instructions of the doctor concerning your time while staying out.
- Hospitalization fees and private room fees are billed to the patient even while going out or staying out.
- If your return to the hospital is delayed due to special reasons, be sure to report it to the ward.
- If you do not return to the hospital after the planned time, we will contact your family or may report it to the police depending on the situation.
- Going out, staying out, or leave without permission makes it difficult to continue treatment at our hospital.
- Our hospital shall not be held liable for any accident while going out or staying out without permission.
- Going out or staying out may be restricted due to the influence of infectious diseases.



Management of valuables and theft prevention

Thefts have been reported at our hospital and other local hospitals. To prevent theft, please observe the following rules.

- Do not bring a large amount of cash or valuables. Our hospital shall not be held liable for any theft, loss, or damage. If you need to bring a large amount of cash for special reasons, self-management is required, including the use of the financial institution on the 1st floor basement level.
- The bedside table is equipped with a simple drawer safe. **Please lock and use the safe for the storage of valuables.**
- Be sure to lock the simple drawer safe by yourself. **Carry the key with you whenever you leave your bed.** The patient is responsible for the management of the key.
- In principle, hospital staff do not keep your valuables, lock the simple drawer safe for you, or otherwise manage your valuables.
- Patients' health insurance cards, certificates of medical benefits, etc. are checked at Hospitalization Reception Counter 20 or 21 on the 1st floor and at nurse stations. Hospital staff do not keep health insurance cards, etc. for patients except in special cases.
(Hospital staff put on name tags that indicate their names and affiliations.)
- Report to hospital staff near you if you see a suspicious person.
- At our hospital, security cameras are installed to ensure the safety of patients. We appreciate your understanding.

Trash disposal

- Separate trash into general trash (burnables), plastics, cans, bottles, and plastic bottles, and throw away each item in the specified bin.
- Service daily necessities (excluding sleepwear, towels, body soap, and shampoo & conditioner in one) provided by the Amenity rental service may be taken by the user.

7

For Families and Visitors



Visitation

[Visitation hours] Weekdays 2:00 pm to 7:00 pm (Obstetrics: 3:00 pm to 7:00 pm) Reception closes at 6:50 pm

Weekends and public holidays 1:00 pm to 7:00 pm (Obstetrics: 3:00 pm to 7:00 pm) Reception closes at 6:50 pm
(ECU: 2:00 pm to 7:00 pm)

- Observe the visitation hours and use the lounge to avoid causing inconvenience to the treatment or rest of other inpatients. Visitation outside the hours are not permitted without permission by healthcare professionals.
- **To prevent infection, it is requested to refrain from visitation with a child aged younger than 15 years.**
To prevent infection, age restriction is applied to visitation in the following wards. (Consult us if you have any questions.)
7th floor ward, 8th floor ward, 17th floor west ward (pediatric medical center), ICU, HCU, CCU, ECU, critical care ward: no elementary school or younger children
- Depending on the condition or treatment of the patient, visitors may be declined or separate visitation hours may be set.
- Refrain from visiting the hospital if you have a cough, a fever, diarrhea, etc. and you are suspected of having an infectious disease.
- When an infectious disease is spreading, such as influenza, norovirus, COVID-19, or measles, **visitation may be discouraged or visitation hours may be changed.**
- Bringing fresh flowers is discouraged for infection prevention.

✓ Visitation procedure

- A visitor must fill out a visitation form with necessary information and wear a visitor card at all times during visitation. Hospital staff will question a person without a visitor card.
(Visitor cards must be returned to the hospital.)

[Reception desk for visitation request]

Weekdays, 2:00 pm to 5:00 pm ⇒ Nurse station of the ward

Weekdays after 5:00 pm, weekends, public holidays, the year end and New Year ⇒ Disaster control center on the 1st floor basement level of the hospital

* Hospital staff may question a visitor outside the visitation hours.



8

Medical Care Cost, Etc.

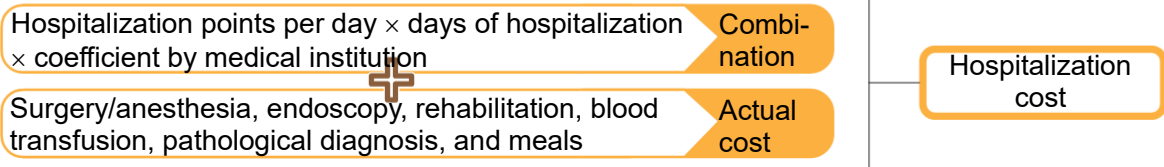


Calculation of medical care cost (DPC)

We are a DPC hospital. DPC stands for "diagnosis procedure combination," a calculation method for the overall medical care cost by fixed daily amount based on the disease name, surgery, procedure, etc. Fees for specialized techniques, such as surgery, rehabilitation, endoscopy, and dental treatment, are calculated based on the actual cost as before. Hospitalization cost is calculated as a sum of the combined fees and the actual cost.

Calculation of diagnosis procedure combination (DPC)

"Points per day" are calculated with the first day of admission as Day 1 and adding one day every time the date is changed. (This differs from the idea of staying over one night.)



- * The coefficient by a medical institution is specified for each hospital based on its function and differs from institution to institution.
- * Even for patients subject to combined hospitalization fees, meal fees during hospitalization, surgery fees, endoscopy fees, dental fees, heart catheterization test fees, certain high-cost procedure fees, prescription fees at discharge, etc. are calculated separately from the combined hospitalization fees.
- * Please note in advance that additional fees or refunds may be notified after discharge if the billing is modified due to changes in DPC based on your disease and treatment.

Charges for paid private rooms

- For admission into a private room or semi-private room, the following fees are charged per day in addition to the self-pay for the health insurance coverage.
- At the time of the admission procedure, it is required to submit a "Confirmation of Entry to Rooms with a Room Charge Difference (Consent Form) for a Paid Room."
- No private room fee will be charged in the case of admission considered necessary by the hospital due to therapeutic, infection control, or other ward management reasons.

Room Category	Consumption tax and local consumption tax are imposed on the provision of the room.		No consumption tax or local consumption tax is imposed on the provision of the room. ^{*1}		Major equipment ^{*2}
	Resident of Osaka City	Resident of Osaka City	Resident of Osaka City	Resident of Osaka City	
Special private room A (18th floor) 35.1 m ²	39,600 yen	33,000 yen	36,000 yen	30,000 yen	Bathroom, wash basin, telephone, toilet, locker, kitchen, electromagnetic stove, reception set, refrigerator, TV set with a Blu-ray/DVD player, Internet access ^{*6}
Special private room B (18th floor) 17.5 m ² or 18.5 m ²	26,400 yen	22,000 yen	24,000 yen	20,000 yen	Bathroom, wash basin, telephone, toilet, locker, kitchen, electromagnetic stove, reception set, refrigerator, TV set with a Blu-ray/DVD player, Internet access ^{*6}
General private room (6 to 17th floors) ^{*4} 16.2 m ² or 17.5 m ²	13,200 yen	11,000 yen	12,000 yen	10,000 yen	Toilet, locker, kitchen, electromagnetic stove, reception set, refrigerator, TV set ^{*3} , Blu-ray/DVD player ^{*3,7} , Internet access ^{*6}
Room for four patients Semi-private room unit (Window side)	3,300 yen		3,000 yen		Cabinet, storage stool, refrigerator ^{*3} , TV set ^{*3} , Blu-ray/DVD player ^{*3,7}
Room for four patients Semi-private room unit (Corridor side)	2,750 yen		2,500 yen		Cabinet, storage stool, refrigerator ^{*3} , TV set ^{*3} , Blu-ray/DVD player ^{*3,7}

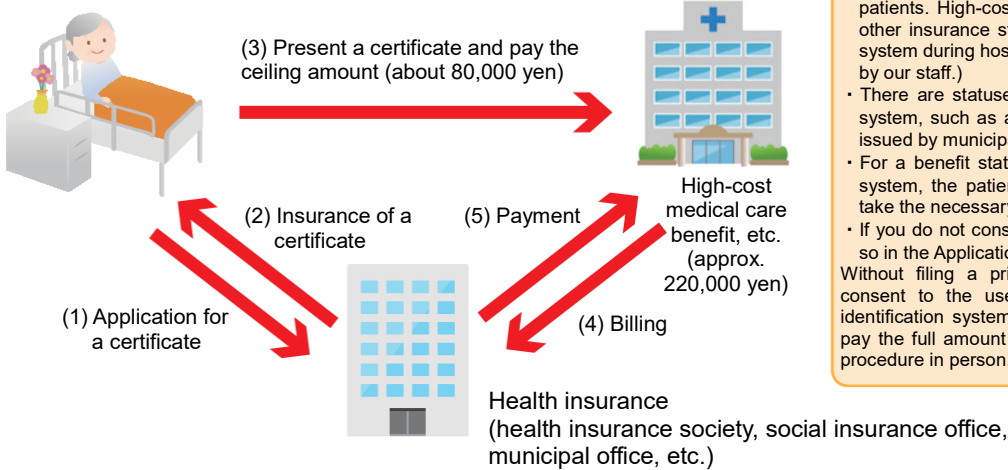
^{*1} Consumption tax and local consumption tax are usually imposed but are exempt in the case of admission for midwifery, etc.
^{*2} Equipment differs in certain rooms. For more details, ask the admission/discharge desk on the 1st floor. ^{*3} Use a prepaid card.
^{*4} In the 6th floor ward, specifications vary by room. For more details, ask the ward staff or the admission/discharge desk.
^{*5} A kitchen and electromagnetic stove are not installed in private rooms in the 12th floor east ward.
^{*6} Wi-Fi connection service is limited to terminals with a frequency band of 5 GHz.
^{*7} A rental service

High-cost medical care benefit in kind system

- Your benefit status can be checked online.
- By applying for the high-cost medical care benefit system, you will only need to pay up to the ceiling amount of self-pay for the applicable hospitalization cost.
- To use this system, you need to take the necessary steps before hospitalization. You need to file an application with your insurer (such as National Health Insurance or other health insurances) in advance and submit the issued Eligibility Certificate for Ceiling-Amount Application or the Eligibility Certificate for Ceiling-Amount Application and Reduction of the Standard Amount of Patient Liability at the time of admission.*
- The maximum amount to be paid at the cashier of the medical institution varies depending on the patient's income category. Expenses such as meal payment and a paid bed are not included in the scope of the high-cost medical care benefit system. The self-pay ratio for patients aged 70 years and older varies depending on their income class. * For more details, contact the municipal office. On the day of admission, do not forget to present your health insurance card, beneficiary certificate for the elderly, or medical care insurance card for the elderly aged 75 years and older. The Eligibility Certificate for Ceiling-Amount Application or the Eligibility Certificate for Ceiling-Amount Application and Reduction of the Standard Amount of Patient Liability used during hospitalization can be used at outpatient visits until its expiry. (Be sure to submit the certificate at the desk.)*
- The high-cost medical care benefit in kind system is divided into medical care and dental care, and into inpatient care and outpatient care. The high-cost medical care benefit can be applied for 1) if the self-pay is 21,000 yen or more for patients aged 69 years or younger or 2) for the sum of the divisions above for patients aged 70 years or older, regardless of their self-pay. For the use of the system, the patient needs to follow a separate procedure.*

* The patient does not need to follow the procedure if the status can be checked by the online insurance status identification system.

Example: A patient with a ceiling amount assessed at 80,000 yen is hospitalized and undergoes a surgery, followed by a billing of 300,000 yen after health coverage (30% self-pay).



- Use of an online insurance status identification system
 - At our hospital, an online insurance status identification system is used with the consent of patients. High-cost medical care benefit in kind and other insurance statuses can be checked using this system during hospitalization. (Checks are performed by our staff.)
 - There are statuses that cannot be checked by this system, such as a certificate of publicly paid benefit issued by municipalities.
 - For a benefit status that cannot be checked by the system, the patient or the patient's family needs to take the necessary steps.
 - If you do not consent to the use of the system, state so in the Application for Hospitalization.
- Without filing a prior application for the benefit or consent to the use of the online insurance status identification system, the patient needs to temporarily pay the full amount and follow the subsequent refund procedure in person.

(Applied from August 1, 2018)

	Category	Ceiling amount (per household) for the same month (from the 1st to the last day of the month)	
			Multiple applications
Aged 69 years or less	A Annual income: approx. 11,600,000 yen or more	252,600 yen + (medical care cost - 842,000 yen) × 1%	140,100 yen
	B Annual income: approx. 7,700,000 yen to 11,600,000 yen	167,400 yen + (medical care cost - 558,000 yen) × 1%	93,000 yen
	C Annual income: approx. 3,700,000 yen to 7,700,000 yen	80,100 yen + (medical care cost - 267,000) × 1%	44,400 yen
	D Annual income: approx. 3,700,00000 yen or less	57,600 yen	44,400 yen
	E Resident tax exempt	35,400 yen	24,600 yen

	Category	Ceiling amount (per household) for the same month (from the 1st to the last day of the month)		
			Multiple applications	
Aged 70 years or more	Working or equivalent	Annual income: approx. 11,600,000 yen or more	252,600 yen + (medical care cost - 842,000 yen) × 1%	140,100 yen
		Annual income: approx. 7,700,000 yen to 11,600,000 yen	167,400 yen + (medical care cost - 558,000 yen) × 1%	93,000 yen
		Annual income: approx. 3,700,000 yen to 7,700,000 yen	80,100 yen + (medical care cost - 267,000) × 1%	44,400 yen
	General	Annual income: approx. 1,560,000 to 3,700,000 yen	57,600 yen	44,400 yen
	Resident tax exempt, etc.	Resident tax exempt	24,600 yen	—
		Resident-tax-exempt households (With pension income not more than 800,000, etc.)	15,000 yen	—

- If you have any questions, contact your insurer (for persons covered by a health insurance society, the Japan Health Insurance Association, a mutual aid association, or the National Health Insurance Association), municipal office (National Health Insurance), prefectural wide-area federation for the medical care of the elderly aged 75 and older (for patients under the medical care system for the elderly aged 75 and older), or admission desk 20 or 21 on the 1st floor (9:00 am to 5:00 pm except on hospital holidays) or consultation desk 2 (9:00 am to 4:45 pm except on hospital holidays).

Hospitalization cost

Billing

- After the 10th of each month, inpatients are informed of their billing amount for the preceding month closed on the last day of the month.
- The billing amount at discharge is notified by the morning of the day of discharge (except in certain wards). (If the patient is discharged on a holiday, the billing will be notified on the preceding weekday.)
- If you would like to know your hospitalization cost in advance, please ask a ward clerk.
- For a discharge on holidays or after hours, a deposit is needed as specified below, unless a bill has been provided.

With health insurance	Self-pay ratio 10%: 10,000 yen	Without health insurance
	Self-pay ratio 20%: 20,000 yen	Self-pay: 100,000 yen
	Self-pay ratio 30%: 30,000 yen	
	Publicly paid: 10,000 yen	

(If a ceiling amount is set for your self-pay, please inform the cashier of the ceiling.)

- At our hospital, international patients without valid health insurance in Japan are billed at 30 yen (plus consumption tax) per point of health insurance claim in order to maintain a safe and efficient medical care environment.
- If you need consultation concerning hospitalization cost or public aid, see page 3 ("Consultation desk 2").

Due dates

- During hospitalization, fulfill your payment within five days from the handing of your billing. At discharge, fulfill your payment by the day of discharge.
- Please note in advance that if your payment cannot be confirmed after discharge, confirmation may be made by phone. Subsequent hospitalization or examination by the doctor may be declined for a patient with an outstanding payment of hospitalization cost.

Cashiers

- Make your payment from 9:00 am to 5:15 pm on hospital service days at an automatic payment machine or cashier desks 14 to 17 on the 1st floor. Bring a registration card (patient ID card) required for payment at an automatic payment machine.
- After the hours specified above, make your payment at the Out-of-hours cashier beside the security office on the 1st floor basement level.

* Payment by credit card or debit card is acceptable.

Use of credit cards and debit cards

We accept credit cards and debit cards for payment.

1 We accept the following credit cards.

(One-time, installments, or revolving payment)



2 Acceptable desks and hours

Cashier desks 14 to 17 on the 1st floor of the hospital : Weekdays, 9:00 am to 5:15 pm

Automatic payment machine on the 1st floor of the hospital : Weekdays, 9:00 am to 5:00 pm

Out-of-hours cashier (1st basement floor) : Outside hours of service at desks on weekdays and on Saturdays, Sundays, and public holidays

Calculation of medical care cost

- In principle, medical care cost is calculated by diagnosis procedure combination (DPC), except for certain fees. (See page 12.)
- Expenses not covered by health insurance should be paid by the patient in full. Be sure to submit a consent form required for such expenses. (Consumption tax and local consumption tax are imposed on such expenses, with certain exceptions.)
- Additional fees may be incurred on hospitalization cost due to the addition of medical care (such as examinations and procedures). The patient will be notified later in such cases for additional payment.
- Care cost for dentistry and oral surgery is calculated separately from medical care cost.

Hospitalization points, etc. per day

- "Points per day" are calculated with the first day of admission as Day 1 and adding one day every time the date is changed. (This differs from the idea of staying over one night.)
[For example, if a patient is admitted at 8:00 pm and is discharged at 10:00 am, points are calculated for two days.]

Discharge

- The day of discharge is notified by a healthcare professional after your discharge is permitted by the doctor in charge.
- The hour of discharge may be determined depending on the bed requirements.

* Transfer to another hospital

- We are an advanced treatment hospital that provides the latest advanced medical care. Please note in advance that, because we primarily provide acute care, patients who need long-term care after their condition has stabilized will be transferred to another hospital.

Issuance of certificates

- When you need a medical certificate or other certificates, state the request to a hospital clerk during hospitalization (weekdays (Monday through Friday), 9:00 am to 5:00 pm). After discharge, request a certificate in the relevant outpatient unit (for the critical care center, visit the office on the 4th floor). It may take a longer time for the issuance of a certificate requested after discharge.

The issuance of a medical certificate or other certificates incurs a fee of differing amounts depending on its details and format.

(Ask in advance the amount and other details of issuance.)

Issuance of an itemized statement of medical fees

- To promote the transparency of medical care and information provision to patients, we issue an itemized statement of medical fees (free of charge) when a notification of hospitalized care cost is handed to each patient. Itemized statements are also issued free of charge for patients exempt from self-pay who undergo publicly paid care.
- Carefully handle the itemized statements because the following medical services are indicated.
 - Names of medicines used,
 - Names of examinations,
 - Names of medical services, etc.
- * If you would not like to have itemized statements issued, check the check box for "I do not need an itemized statement" in the Application for Hospitalization or state the request at Hospitalization Reception Counter 20 or 21 on the 1st floor.

Deduction of medical care cost

- Medical care cost may be subject to deduction in the calculation of income tax. Carefully keep your receipts because we do not re-issue them.

Handling of lost property

- Lost property after a patient's discharge is stored in his/her hospital ward for three months and subsequently discarded unless claimed by the patient.
(The hospital does not notify a patient of his/her lost property.)

9 Hospital Facilities



Guide to hospital facilities

(As of October 2022)

Equipment	Places	How to use and service hours
Bathrooms	Each ward	Take a bath/shower observing the ward rules and hours of bathing.
TVs and refrigerators	Each room	Use a prepaid card. An exclusive prepaid card can be purchased for 1,000 yen per card at a vending machine in the ward lounge. The remaining amount of a prepaid card can be refunded in units of 10 yen at the card settlement machine in front of the security office on the 1st basement. Be sure to settle the remaining amount of a prepaid card before you are discharged.
Washing machines and dryers	Each ward	
Day rooms (lounges)	Each ward	To be used for visitation (a TV set with a Blu-ray/DVD player is installed)
Pay phones	Each ward	Only 10-yen and 100-yen coins are accepted.
Ward restaurant	Each ward	(except certain wards)
Cafe (Doutor coffee shop)	1st floor	Weekdays, 8:00 am to 7:00 pm Saturdays, Sundays, and public holidays, 9:00 am to 3:00 pm (closed from December 29 to January 3)
Bank (The Osaka City Shinkin Bank)	1st basement floor	Desk: Weekdays, 9:00 am to 3:00 pm ATM: Weekdays, 8:00 am to 7:00 pm Saturday, 9:00 am to 2:00 pm (Closed on Sundays, public holidays, and from December 29 to January 3)
Convenience store (Lawson)	6th floor	24/7 (all-year-round) service; Yu-Pack service, a mailbox, a photocopier/fax machine, and an ATM are available.
Beverage vending machines	Each floor	24-hour service (6:00 am to 10:00 pm in the ward)
Change machine	1st basement floor	In front of the security office; Both bills and coins can be changed.
Beauty salon (ANCS)	5th floor	Monday through Friday, 9:00 am to 6:00 pm (open on public holidays) (Closed on Saturdays, Sundays, and from December 29 to January 3)
Garden	6th floor	7:00 am to 6:00 pm
Parking	North side of the hospital (1st floor basement)	Service hours: 8:00 am to 8:00 pm (all-year-round) 300 yen per hour (Up to 1,500 yen from 8:00 am to 0:00 am and up to 1,500 yen from 0:00 am to 8:00 am) Daily pass (8:00 am to 9:00 am the next day): 3,000 yen *cars can be moved between 8:00 am and 8:00 pm
Reception for daily necessities rental service	1st floor	Weekdays, 9:00 am to 4:00 pm (closed on Saturdays, Sundays, public holidays, and from December 29 to January 3)

*for hospitalized patients

Floor guide

(As of October 2022)

	West ward (zoned in purple), 7th to 18th floors	East ward (zoned in green), 6th to 18th floors	
18th floor	Meeting rooms	Special ward	
17th floor	Pediatric Medical Center (Children's Ward)	Obstetrics & Gynecology (Reproductive Endocrinology / Pelvic Floor Medicine / Gynecologic Oncology)	
16th floor	Orthopedic Surgery Breast Surgery Thoracic Surgery	Orthopedic Surgery	
15th floor	Bone/Endocrinology Clinical Immunology and Rheumatology Hepato-Biliary-Pancreatic Surgery	Gastroenterological Surgery Gastroenterology	
14th floor	Nephrology Urology (Kidney Transplantation) Anesthesiology & Pain Clinic	Artificial Kidney	
13th floor	Dermatology Plastic & Reconstructive Surgery Respiratory Medicine Infectious Disease Medicine	Otolaryngology, Head and Neck Surgery Respiratory Medicine Infectious Diseases Medicine	
12th floor	Ophthalmology Neurology General Medicine	Neurosurgery	
11th floor	Hepato-Biliary-Pancreatic Medicine Diabetes Center Gastroenterology		
10th floor	Cardiovascular Medicine Cardiovascular Surgery	Intensive Care Center (ICU / CCU)	
9th floor	HCU		
8th floor	Neonatology (NICU, GCU) Hospital classes	Obstetrics Gynecology (Reproductive Endocrinology / Pelvic Floor Medicine) MFICU	
7th floor	Radiotherapy Isolated Room Aseptic Unit	Radiology Hematology Nuclear Medicine	
6th floor	Convenience store	Neuropsychiatry	Garden
5th floor	Oral & Maxillofacial Surgery, Department of Rehabilitation, Office, Nursing Department, Department of Medical Device(Medical supplies room, ME Center), Medical Safety Center(Healthcare Quality and Safety Management Department, Department of Infection Control, Department Evaluation of Highly Difficult New Medical Technologies and New Unapproved Drugs), Auditorium, Hair Salon		
4th floor	Central Surgery Department (operating room/outpatient operating room), Trauma and Critical Care Center, ECU, Intravascular Surgery/IVR Center		
3rd floor	Outpatient units: Central Clinical Laboratory, Pathology, Blood Transfusion Division, Hepatitis Prevention Investigation Center		
2nd floor	Outpatient units: Nutrition Counseling, Pharmaceutical counseling, Clinical Trial Counseling, Fatigue Laboratory,, Genetic Counseling		
1st floor	Outpatient units: General information desk, Hospitalization Reception, Cashier, Consultation desks, Patient Advocacy Center, Admission & Discharge Support Center, Chemotherapy Center, Genomic Medicine Center, Medication counter, Home care equipment hire, Automatic payment machines	Cafe Reception for daily necessities rental service *for hospitalized patients	
1st base-ment floor	Outpatient units: Emergency Center, Department of Pharmacy, Department of Central Radiology, Endoscopy Center, Out-of-hours reception/Cashier, Security office/Disaster control center, Out-of-hours Entrance/Exit, Parking Lot Entrance/Exit	Bank	
2nd floor base-ment	Department of Nutrition		

Request for support for Osaka Metropolitan University Hospital

We deeply appreciate your continuous support for the operation of Osaka Metropolitan University Hospital.

Your generous support is deeply appreciated.

To satisfy your expectations in hospital operation, all related parties will continue to make utmost efforts.

We sincerely request your understanding and cooperation in the donation systems.

We accept the three types of donation below.

01
Osaka Metropolitan
University and College of
Technology Fund
for the promotion of medical
care and healthcare

Used for the development of medical care, establishment of care environment, and enhancement of healthcare services; You can support us through the furusato nozei (hometown tax donation) program to Osaka Prefecture.

02
Osaka City Furusato
Donation for the promotion
of public universities

Used for the development of healthcare human resources

03
Donation to Osaka
Metropolitan University
Hospital

Used for the purchase of high-cost medical devices and ward supplies at Osaka Metropolitan University Hospital

< Procedure for donation >

Please call the number below and state your desire to make a donation.

Our staff will provide consultation.

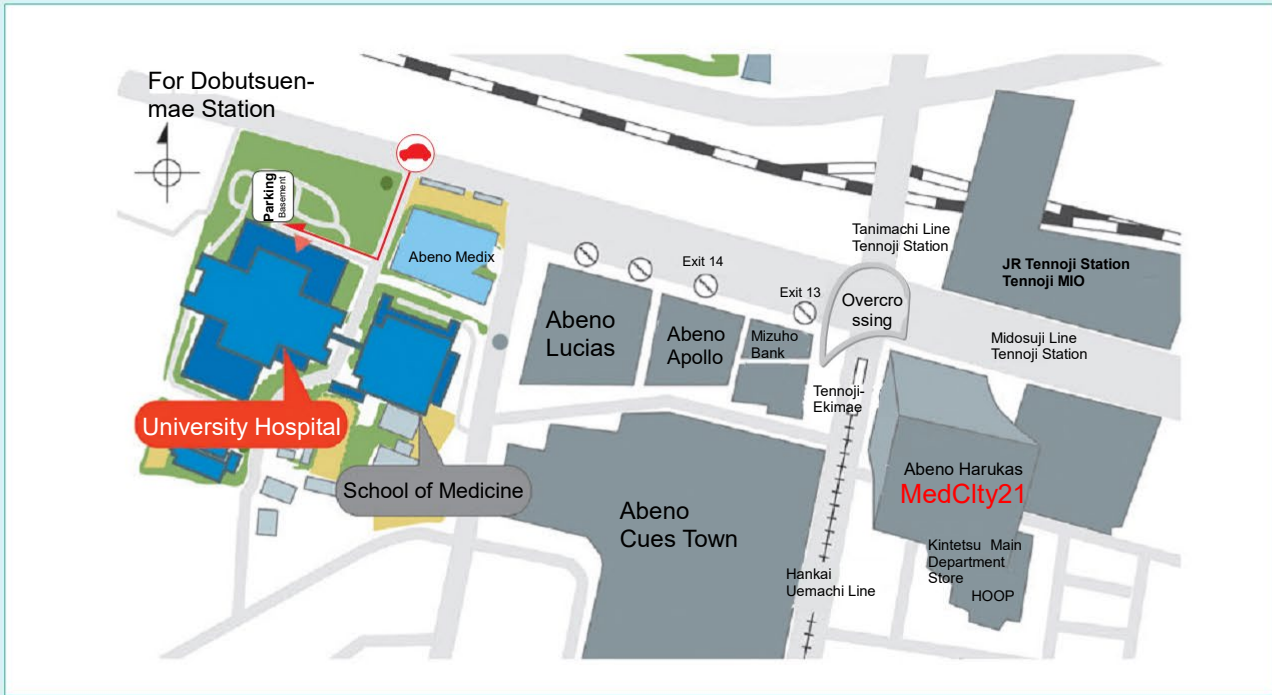
[Representative line] 06-6645-2121 (weekdays, 9:00 am to 5:00 pm)

We graciously decline gratuity and gifts to individual physicians, nurses, or other hospital staff.



MEMO

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OSAKA METROPOLITAN UNIVERSITY HOSPITAL

Postal code 545-8586, 1-5-7 Asahi-machi, Abeno-ku, Osaka,

Tel: 06-6645-2121 (representative line)

<https://www.hosp.med.osaka-cu.ac.jp/>

By public transportation

[Nearest stations and bus stops]

Osaka Metro Midosuji Line, Tennoji Station: Exit the west ticket gate and proceed toward exit 13 or 14 (approx. 7 minutes on foot).

Osaka Metro Tanimachi Line, Tennoji Station: Exit the southwest or southeast ticket gate, go up the stairs, and proceed toward exit 13 or 14 (approx. 9 minutes on foot).

Osaka Metro Midosuji Line or Sakaisuji Line, Dobutsuen-mae Station: Exit the east ticket gate and proceed to the right toward exit 2 (approx. 8 minutes on foot).

JR West lines, Tennoji Station: Exit the central ticket gate and proceed to the left (approx. 9 minutes on foot).

Kintetsu Minami-Osaka Line, Osaka Abenobashi Station: Exit the west ticket gate and proceed to the right (approx. 9 minutes on foot).

Hankai Uemachi Line, Tennoji-Ekimae: Exit the ticket gate and proceed to the underpass or overcrossing (approx. 7 minutes on foot).

Osaka City Bus, Osaka Metropolitan University Hospital bus stop: Right in front of the hospital

* You can come as far as Abeno Lucias by the underpass.

By car

Paid parking: 300 yen per hour

(up to 1,500 yen from 8:00 am to 0:00 am and up to 1,500 yen from 0:00 am to 8:00 am)

There is no free parking service for inpatients or outpatients. Please understand that there may be no available parking due to limited parking space. Refrain from parking during hospitalization. Be sure to manage all your property by yourself because our hospital shall not be held liable for any theft, accident, or problem in the parking lot.

- Input is invited.

- ◎ All faculty and staff strive every day to improve our hospital.

- ◎ Your input will be utilized for the enhancement of hospital functions and the improvement of medical care and the environment for higher quality.

- ◎ Suggestion boxes have been set up to invite diverse suggestions from patients.

Places: each ward lounge, entrance hall on the 1st floor, left of the return-visit self-check-in machine on the 2nd floor, and escalator hall on the 3rd floor

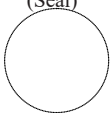
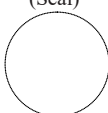
Application for Hospitalization

Department of	Room No.
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Date: / /

To the Director of Osaka Metropolitan University Hospital

In the request for admission to your hospital, I agree to fully comply with your hospital rules and regulations, observe all instructions indicated in the Guide to Hospitalization, and consent to the precautions below.

Patient requesting admission	Address	Postal code: □□□-□□□□	Tel:
	Name in katakana	(Seal) 	
	Name		
	Office	Date of birth: / / (years) (M / F)	Tel:
	If the patient requesting admission is a minor or it is otherwise necessary, the guardian should sign and affix a seal.		Guardian: Name Date of birth: / /
Contact	Address	Postal code: □□□-□□□□	
	Name in katakana	Relationship to the patient requesting admission:	
	Name		
	Office	Tel:	
Co-signer	Address	Postal code: □□□-□□□□	Tel:
	Name in katakana	(Seal) 	
	Name		
	Office	Date of birth: / /	Relationship to the patient requesting admission: Tel:
<p>* At our hospital, we issue an itemized statement of medical fees. If you do not need an itemized statement, check <input checked="" type="checkbox"/> the check box on the right of "I do not need an itemized statement." For details of the itemized statement, see page 15 of the Guide to Hospitalization.</p>			<p>I do not need an itemized statement. <input type="checkbox"/></p> <p>* Check <input checked="" type="checkbox"/> if you do not need a statement.</p>
<p>* At our hospital, we use an online insurance status identification system. If you do not agree to insurance status identification using this system, check <input checked="" type="checkbox"/> the check box on the right of "I do not agree to the use of the online insurance status identification system." For details of the online insurance status identification system, see page 13 of the Guide to Hospitalization.</p>			<p>I do not agree to the use of the online insurance status identification system. <input type="checkbox"/></p> <p>* Check <input checked="" type="checkbox"/> if you do not agree to the use of the system.</p>

I observe instructions of the doctor concerning medical care. I, the patient requesting admission, or my co-signer will complete the payment of medical expenses and other charges without delay by the specified date.

Because your hospital is designated as an advanced treatment hospital, I will agree to a transfer or discharge if it is considered necessary by the doctor after my condition has been stabilized.

Precautions	<ol style="list-style-type: none"> Fill out the application form with the necessary information and submit it on the day of admission. Use a red ink pad to affix a seal. You may be forcibly discharged if you do not observe our rules and regulations. The co-signer should be an adult of a different household who has an independent livelihood. (A family member living with the patient may become a co-signer if he or she has an independent livelihood.) The co-signer must fill in and affix a seal to the Co-signer field. * [Maximum amount for the co-signer: 500,000 yen] Please note in advance that the provided contact information by you and your co-signer may be used if services related to medical care are hindered or the payment of expenses related to hospitalization is delayed. If there is a change to the information in the application for hospitalization or on your health insurance card during hospitalization, be sure to notify our hospital staff. Even if your hospitalization appointment has been confirmed, you may be requested to postpone the scheduled hospitalization or to be admitted to another hospital due to special reasons. During hospitalization, you may be requested to transfer to another hospital or to move to another ward/room in our hospital based on the decision of the doctor. The personal information provided above will be properly managed.
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